

Privacy Policy

We establish this Privacy Policy as an organizational effort to ensure proper handling of personal information.

1. Name of entity

Zeon Taiwan Co., Ltd.

2. Compliance with relevant laws, guidelines, etc.

We may request personal information of shareholders or business partners as necessary and retain, manage, and use it internally. We also obtain, retain, manage, and use personal information of employees to the extent necessary for carrying out business activities.

In principle, when we obtain personal information, we clarify the purpose and scope of its use in advance, inform the relevant person of our liaison for inquiry at the same time, collect personal information only to the extent required to achieve the purpose of use, take measures not to use it outside the scope of such purpose of use, and comply with the Act on the Protection of Personal Information and other relevant Cabinet and Ministerial orders and guidelines (hereinafter collectively referred to as „Personal Information Protection Law”) regarding other handling of personal information and anonymously processed information (hereinafter collectively referred to as „personal information, etc.”).

3. Purpose of use

Whenever we obtain personal information, we generally clarify the purpose and scope of its use by means of explanation in writing, on a website, verbally, etc. We will also explicitly indicate them whenever we share such information with others. In the event that the purpose of use of personal information to be obtained is obvious, such as when we ask for contact information in response to customer inquiries or requests, or when we exchange business cards according to business customs, we may omit clarifying the purpose of use. Even in that case, in principle, we will use personal information obtained within the scope of the purpose of use.

4. Matters concerning Security Control Measures

We separately establish and comply with Personal Information Protection and Management Rules for prevention of leakage, loss, or damage of personal data and other appropriate management of personal data.

5. Handling of consignment

We may consign handling of personal information, etc. to a third party. In this case, we will conduct necessary and appropriate supervision of the consignee in accordance with the Personal Information Protection Law.

6. Continuous improvement

We make efforts to continuously improve the handling of personal information, etc.

7. Procedure for disclosure, etc. of retained personal data

We will respond without delay to any request from the relevant person or the agent thereof for notification of the purpose of use, disclosure, correction, addition, or deletion of applicable retained personal data, suspension of use, erasing, or suspension of provision to third parties (hereinafter referred to as "disclosure, etc.").

For the procedure for disclosure, etc. of personal data, please contact the liaison shown in "8. Liaison for questions, etc."

Please understand in advance that we will charge a fee separately determined by us in the case of a request for disclosure.

8. Liaison for questions, etc.

For questions or complaints concerning our handling of personal information, etc., please contact the following:

[Company name] Zeon Taiwan Co., Ltd.

[Contact] Personal Information Handling Liaison

Phone number: + 886-2-2181-1620

Reception hours: From 9 a.m. to 5 p.m. in Taiwan time, Monday to Friday (excluding public holidays)